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ARMY REGULATION

No. 672-13

HEADQUARTERS
DEPARTMENT OF THE ARMY
WASHINGTON, DC, 26 October 1977

DECORATIONS, AWARDS AND HONORS
**SECRETARY OF THE ARMY AWARDS FOR PROGRAM/PROJECT
MANAGEMENT**

Effective 1 December 1977

This regulation establishes policies, assigns responsibilities, and prescribes the conduct of the program for Secretary of the Army Awards for Program/Project Management for the Active Army. Local supplementation of this regulation is permitted but is not required. If supplements are issued, Army Staff agencies and major Army commands will furnish one copy each to HQDA (DAMA-PRM-M)WASH DC 20310.

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1. Purpose. This regulation prescribes a program for Secretary of the Army Awards for Program/Project Management, established under the general provisions of AR 672-5-1, to officially recognize the accomplishments of the Army's outstanding program and project managers. This award will complement the Army Awards and Decorations provided for in AR 672-5-1 by distinguishing program and project managers whose outstanding accomplishments and contributions warrant special recognition.

2. Scope. This regulation applies to all materiel developing agencies as explained in AR 70-1. The provisions for eligibility for this award do not apply to the Army Reserve or the Army National Guard.

3. Basis for the award. This award will provide recognition of outstanding performance based on the success of program and project managers in the overall management of their program or project.

4. Accoutrements. Each Secretary of the Army Award for Program/Project Management will consist of a suitably engraved plaque and a Letter of Commendation signed by the Secretary of the Army.

5. Eligibility for awards. Any Army program or project manager, as explained in the appendix in AR 70-17, is eligible to receive a Secretary of the Army Award for Program/Project Management if he is duly nominated and selected in accordance with the criteria and procedures in this regulation.

6. Responsibilities. *a.* The awarding authority for this program is the Secretary of the Army. The Deputy Chief of Staff for Research, Development, and Acquisition will exercise General Staff supervision over the program and is responsible for its administration.

b. Within their respective commands, the CG DARCOM; the Chief of Engineers; The Surgeon General; and the CG US Army Computer Systems Command will ensure that outstanding achievements by program and project managers are appropriately recognized by the actions prescribed in this regulation.

7. Criteria. The Secretary of the Army Award for Program/Project Management may be conferred upon eligible program and project managers whose contribution was made or culminated during the previous year (ending 30 June) and whose selection is based on the following criteria:

a. Resources management.

*This regulation supersedes AR 672-13, 7 November 1975.

b. Management technique and innovations.

c. Project complexity.

d. Personal qualities (e.g., leadership and ingenuity).

8. Number and timing of awards. *a.* The Secretary of the Army will grant the awards in October of each year based on recommendations of the review board (para 9e, f, and g below).

b. The review board will also recommend the number of awards to be granted. The Secretary of the Army may grant any number of awards at his discretion.

9. Nomination and selection. *a.* The commanders of materiel developing agencies with program and project managers will submit nominations by 31 July of each year to HQDA (DAMA-PPM). All nominations will be approved personally by the major Army commander concerned.

b. Nominations sponsored by a commander other than the parent command will be submitted through the parent command by the nominating command for concurrence and forwarding, as appropriate.

c. HQDA will circulate the materiel developers' nominations within the Army Secretariat prior to formal board review for consideration of additional nominations.

d. Each nomination for the Secretary of the Army Award for Program/Project Management will include ten copies of the following information:

(1) Name, grade, and organizational title of nominee and a brief statement of officially

assigned responsibility for his/her program/project management office.

(2) A description of the achievement of outstanding overall program/project management based on the criteria in paragraph 7, not to exceed two single-spaced pages.

e. A review board, chaired by the Vice Chief of Staff, Army, and including as members the ASA(RDA), ASA(I&L and FM), DCSRDA, and DCSLOG, will consider the nominations.

f. To ensure impartial consideration of all program/project managers, the selection board should give equal consideration to all PM categories (readiness and development, program and project) without regard to scope or magnitude of the project.

g. The board will recommend nominees and the number of awards to be granted to the Secretary of the Army by 30 September of each year.

h. In the event of selection, each nominating commander will be prepared to submit the following on short notice:

(1) A biographical sketch of the nominee.

(2) A proposed citation.

(3) Two copies of an 8- by 10-inch glossy, black and white photograph of the nominee (head and shoulders).

(4) A 100-word, unclassified summary of the nominee's outstanding achievements that is suitable for use as a press release.

10. Minimal paperwork. Care will be taken at all levels of award review to keep paperwork in connection with these awards to a minimum.



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The proponent agency of this regulation is the Office of the Deputy Chief of Staff for Research, Development, and Acquisition. Users are invited to send comments and suggested improvements on DA Form 2028 (Recommended Changes to Publications and Blank Forms) direct to HQDA (DAMA-PPM-M) WASH DC 20310.

By Order of the Secretary of the Army:

BERNARD W. ROGERS
General, United States Army
Chief of Staff

Official:

J. C. PENNINGTON
Brigadier General, United States Army
The Adjutant General

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